



## IVORYTON PLAYHOUSE FOUNDATION

A CENTURY ON STAGE!

### **Ivoryton Playhouse 2020 Summer Production Internship**

The Ivoryton Playhouse seeks Interns for our 2020 Summer Season.

### **Frequently Asked Questions**

#### **Who is the ideal candidate?**

The ideal candidate will be:

- at least 18 years of age
- enrolled in college or be a recent graduate
- working towards a career in theatre
- highly motivated, creative, and able to work well with other artists
- committed to the entire/majority of the summer (Mid May – early September)
- have a valid driver's license and preferably a vehicle
- live in or have housing available in Connecticut

#### **What is the Ivoryton Playhouse?**

For a full history, please visit our website. Briefly, the Ivoryton Playhouse is a not for profit, 280-seat, professional theater located on the Connecticut Shoreline. The Playhouse produces a year-round season, which includes 8 main stage productions, special events, educational programs, and a summer children's theater series.

#### **What are the benefits of a summer internship?**

A summer internship at the Ivoryton Playhouse offers students and recent graduates the opportunity to expand and develop technical theater skills, make professional contacts, and develop the insight and experience necessary to pursue a career in theater.

#### **How many interns will you hire?**

We are looking to hire 3 Production Interns.

P.O. BOX 458, IVORYTON, CT 06442

T. 860.767.7318 | F. 860.767.5041 | [IVORYTONPLAYHOUSE.ORG](http://IVORYTONPLAYHOUSE.ORG)

THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER.



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### **PRODUCTION INTERNSHIP**

The Production Internship is designed for students aspiring to careers in technical theater, production, or design, including, but not limited to the following: *Carpentry, Costuming, Lighting, Painting, Run Crew, Scenic Design, Technical Direction, Properties, Production Management, and Stage Management*. In order to gain a full, well-rounded experience, production interns will work side by side with the production staff in all areas of technical theater. Opportunities can include assisting with: set construction, electrics work, prop and costume acquisitions, show changeovers, building maintenance, and backstage crewing.

### **Other benefits:**

- Gain practical experience and new theatrical skills
- \$200/week stipend
- Earn college credit
- Complimentary tickets to attend productions at Ivoryton Playhouse
- Build your resume
- Work closely with theater professionals and guest artists

### **What are the hours?**

Average 40 hours a week, depending on the build and show schedule. Off-days may vary. FLEXIBLE AVAILABILITY IS A MUST.

### **What is the application deadline?**

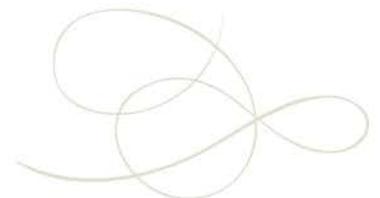
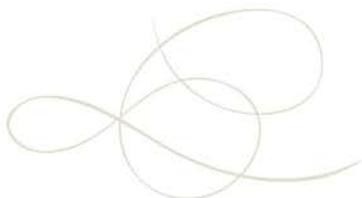
February 28th, 2020. All Applications postmarked by that date will be accepted.

### **When can I expect to hear a decision?**

The internships positions will be filled by March 13th, 2020.

### **Is there any interview process?**

Yes, we would like to meet you in person, and give you the opportunity to talk with us and see exactly what our theater is all about. On-site interviews are preferred, but travel distance to the theater will be taken into account. Phone interviews can be arranged if necessary.





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### **Is prior experience required?**

We look for people who have demonstrated a passion for working in the arts and who are at a point in their careers/education to strongly benefit from the experience we offer.

### **Can I earn academic credit from my college or university for my internship with the Ivoryton Playhouse?**

The decision to award credit for your internship is left up to the institution. The Ivoryton Playhouse can provide documentation of your activities and review of your performance. Our advice is to contact your academic advisor and appropriate administrators before you begin your internship to guarantee credit.

### **Is housing provided?**

The Ivoryton Playhouse does not provide housing. The Playhouse is happy to help by providing local resources, as well as passing along any possible housing information.

### **Can I work a second job?**

We do not recommend taking on a second job. The needs of producing live theater are constant and varied, taking additional employment interferes with demanding and fluctuating schedule of an intern. The most rewarding internship comes from a wide range of experience and involvement with all aspects of the Playhouse, we aim to provide as many opportunities as possible for growth and practical experience.

The Ivoryton Playhouse Foundation is an equal opportunity provider and employer.

*Please mail or submit your completed application packet to:*

**Daniel Nischan**  
**Ivoryton Playhouse Foundation, Inc.**  
**P.O. Box 458**  
**Ivoryton, CT 06442**  
**[dnischan@ivorytonplayhouse.org](mailto:dnischan@ivorytonplayhouse.org)**